



## TENNESSEE HOME INSPECTOR LICENSING BOARD

Department of Commerce and Insurance

500 James Robertson Parkway, 2<sup>nd</sup> Floor

Nashville, TN 37243

615-253-1743

Fax: 615-741-6470

[www.state.tn.us/commerce/boards/hic/index.html](http://www.state.tn.us/commerce/boards/hic/index.html)

### CONTINUING EDUCATION - COURSE SPONSOR APPLICATION

#### FOR OFFICE USE ONLY

Date Received \_\_\_\_\_

( ) Approved ( ) Disapproved

Course # \_\_\_\_\_

*Please Type or Print Legibly*

#### GENERAL INSTRUCTIONS

Application for approval as a continuing education provider must be made on this form. The application must be typed or printed in ink, and all items must be completed. This application must be submitted to the commissioner no later than 30 days prior to the scheduled date of the course.

#### CONTINUING EDUCATION PROVIDER

Name of Course Sponsor \_\_\_\_\_

Address \_\_\_\_\_

(Provide Street Address and also P.O. Box if any, & include zip code for each)

\_\_\_\_\_  
(City) (State) (Street Address Zip Code) P.O. Box Zip Code ( ) (Telephone)

Contact Person \_\_\_\_\_ Telephone \_\_\_\_\_

Address \_\_\_\_\_ Fax # \_\_\_\_\_

\_\_\_\_\_  
City State Zip Code E-mail: \_\_\_\_\_

#### COURSE INFORMATION

Number of Contact Hours Requested \_\_\_\_\_

Course Title \_\_\_\_\_

Course Content \_\_\_\_\_ ***Please attach a detailed outline or a copy of the course curriculum*** \_\_\_\_\_

(If the Tennessee Home Inspector Licensing Program has not approved this course for continuing education, **or** was previously approved, but course content has changed significantly, you will be required to submit the course content documentation)

Location of course or seminars \_\_\_\_\_

Street Address

City

State

Zip Code

## CONTINUING EDUCATION INSTRUCTOR APPLICATION

NAME OF INSTRUCTOR \_\_\_\_\_

Employee of \_\_\_\_\_

Instructor Qualifications \_\_\_\_\_ ***Please Attach Resume(s)*** \_\_\_\_\_

Per the Tennessee Home Inspector License Act of 2005, this form must be completed in order for the Tennessee Home Inspector Licensing Program to consider approving your course/seminar for their Continuing Education Program. Please provide all information requested.

The Tennessee Home Inspector Licensing Program will review and revise this form as needed.